

# 2021-2022 Resident Assistant Info

## San Clemente / Family Student Housing

UCSB Residential & Community Living is currently in the process of hiring Resident Assistants (RAs) for the 2020-2021 academic year. Some of the benefits of this position include opportunities for professional development, working alongside UCSB staff/ faculty, and helping fellow students and residents adjust to campus and UCSB Housing. The RA responds to the needs of the community and creates a positive, living/learning environment, while working collaboratively with University and Community Housing Services, Residential Operations, and Administrative Services.

### **General Overview**

- Build community among apartment staff, residents and neighbors
- Promote academic success, learning and holistic wellness
- Plan, advertise, and facilitate social and educational programs and events
- Address resident concerns to help foster a safe and welcoming environment
- Respond to emergency situations and provide after hours on-call support
- Assist with front desk or main office coverage

### **Time Commitment and Duties Required:**

- Must be available for Student Leadership Development (SLD) training end of August / early September. Specific dates to be finalized.
- Participate in weekly staff meetings from 6:30-8:30 p.m. on Wednesday nights
- Maintain weekly one-on-one meeting with supervisors (typically 30-60 minutes) during business hours
- Have flexibility in personal, academic and/or work load to be present in the community and available to residents
- Be available for additional duties over some holiday and extended breaks (can typically work with scheduling)
- Work a 2-hour office shift weekly
- Participate in programming and other community-building initiatives
- Enforce and uphold policies and serve on after-hours on-call rotation with RA other staff members
- Interest in contributing to the overall wellness and successful engagement of residents at UCSB Housing
- Additional duties as assigned

### **RESTRICTIONS IN EXTRA-CURRICULAR ACTIVITIES:**

The Resident Assistant position is a major time commitment in addition to possible academic responsibilities. Any major time commitments must be approved by the Complex Coordinator/Assistant Complex Coordinator after consultation with the Assistant Director of the area.

### **ELIGIBILITY:**

- By the time of hire, applicant must be eligible to live in the community they are applying to for Resident Assistant.

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### POSITION

- This is a one-academic-year contracted position, with the possibility of additional one-year renewal maximum. Contingent on job performance.

### EMPLOYMENT CONTINGENCIES:

- RA must successfully pass the background check.
- RA Must be eligible to work in the US
- RA must abide by all University, Apartments, federal, state, and local laws, policies, and procedures.
- If the RA is a student, the RA must maintain an overall 2.3 GPA a minimum of 2.0 quarterly.
- If the RA is a student, the RA must maintain full-time student status.
- RA must maintain eligibility to live within the community in which they work.
- If the RA is an international student, the RA must have a visa, F1 or J1, which allows the student to work a university appointment up to 50%. The RA position is a 25% appointment. This position can be combined with other university appointments, such as a Teaching or Research Assistant position.
- If the RA is an international partner, the RA must have a J-2 visa with a work permit. (Family Student Housing only).

### COMPENSATION:

The RA will be provided with a furnished studio (San Clemente) or an unfurnished 1-2 bedroom apartment (Family Student Housing) within the residential community as part of the compensation package. Also provided with the apartment are the utility costs of gas, electricity, internet, and water. The RA will additionally receive a biweekly stipend. This stipend will be paid in accordance with the payroll policies of the Regents, subject to deductions as may be required by applicable laws and regulations. RAs are not eligible for California Renters Credit.

For more information or questions, please contact: [housing-raselection@ucsb.edu](mailto:housing-raselection@ucsb.edu)  
Sign Up for an Information Session: <https://tinyurl.com/GA-FSH-RA-Interest-Form-2021>

### INFORMATION SESSIONS:

Tuesday, January 19<sup>th</sup> at 1pm  
Thursday, January 21<sup>st</sup> at 12pm  
Wednesday, January 27<sup>th</sup> at 11am  
Friday, January 19<sup>th</sup> at 12pm