GRADUATE DIVISION

UNIVERSITY *of* CALIFORNIA, SANTA BARBARA

**Proposal for Alumni-related Career Events and Scholarly Collaborations Support Form**

|  |  |
| --- | --- |
| Application date |  |
| Name of event |  |
| **Grad student organizers** including department |  |
| Faculty collaborators |  |
| Financial contact person/department (one only, please) |  |
| Event date |  |
| Event history |  |
| Description of proposed activity during the event |  |
| Importance to the field, discipline, or department |  |
| UCSB personnel involved or names of proposed Alumni visitors, **with one-paragraph synopsis about their career trajectories** |  |
| Number of participants expected |  |
| Involvement of graduate students |  |
| Benefits to the department and/or campus |  |

Total Event Budget:

|  |  |  |
| --- | --- | --- |
| Category | Specifics | Amount |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | Total: |  |

Amount requested from the Graduate Division: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tentative Support from other entities, departments, etc:

|  |  |  |
| --- | --- | --- |
| Name of Department | Amount Requested | Amount Confirmed |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

 NEXT STEP:

1. Please save this file, labeling it with the conference name
2. **Attach a brief letter of departmental support from the Chair or Graduate Advisor**
3. Attach any supporting documents/flyers/agendas, etc
4. email to [graddeans@graddiv.ucsb.edu](mailto:graddeans@graddiv.ucsb.edu)