

UC SANTA BARBARA

Graduate Division

UCPath FAQ for ALL Graduate Students (including International Students)

What is UCPath?

- UCPath is a new IT system being rolled out across the University of California to handle payroll for all UC employees.

When did UCPath go into effect at UC Santa Barbara?

- UCPath was first implemented in September of this year, making October 1 the first pay date for most employees.

What does UCPath pay for graduate students?

- UCPath pays the salary earned by graduate students for employment as a Teaching Assistant, Teaching Associate, Reader, Tutor, and Graduate Student Researcher, as well as students hired into casual appointments (such as a departmental librarian).
- UCPath is not involved with the payment of fellowship stipends, such as block grant, recruitment fellowships, external fellowships, etc.
- UCPath also provides the Graduate Division with a list of students whose tuition, fees, and health insurance should be paid by virtue of employment. The Graduate Division then ensures these fees are paid.
- Because graduate student employment is complex, with many students holding multiple appointments and switching between appointment types, configuring UCPath to accurately handle graduate-student pay has been a significant challenge across the UC system. Some errors have occurred, and we hope that these will be significantly reduced over time.

What should I do if my pay is incorrect?

- You should report it to the staff in your employing department. They will point you to a particular individual who is responsible for graduate-student payroll. That person will troubleshoot and address the problem.
 - If you receive no paycheck and require immediate financial assistance, the Office of Financial Aid and Scholarships offers emergency loans at no cost. For a list of options, see Emergency Funds: food.ucsb.edu/resources/financial/financial-crisis-team
 - Once your pay is corrected, you may ask for it to be provided to you off-cycle (before the next regular payday). The pay can be issued with a Pay card, rather than through direct deposit or a mailed check. This can be produced within one business day, so will allow you to access your funds more quickly. Check with your employing department if needed.

What should I do if my tuition, fees and health insurance were not paid?

- At this point, the Graduate Division believes that all graduate student employees who should receive payment of tuition, fees, and health insurance have now had those payments credited to their BARC accounts. This should have put you into paid status, and you should now be able to get a bus pass, access e-grades, etc. Please be aware that you may still be in unpaid status, however, if you have past-due charges on your BARC accounts, such as student health, library, rent, or unpaid fees from previous quarters. If you believe that you should have received fee remission and it is not reflected on your BARC account, contact financial@graddiv.ucsb.edu.

What if I cannot pay my rent in San Clemente or Family Housing?

- Stop by the Housing Services office (located on the third floor of the UCen) or email them at **housinginfo@housing.ucsb.edu**. Request a payment plan and provide them with your name, perm number, and circumstances surrounding your request. Once verified, the late fee will be waived, and your rent due date extended.

I've heard that if my UCPATH employment is not done correctly, I might not get paid for work I am currently doing. Is this true?

- No. As long as you completed your hiring paperwork (I-9, Oath, and Patent Acknowledgement) before you started working, you will be paid for your work regardless of when the UCPATH appointment is correctly entered into the system. *If you are working in an appointment, UC Santa Barbara will pay you.*

For additional UCPATH FAQs, please visit the UCSB UCPATH website: www.ucpath.ucsb.edu/faq